

WARE MIDDLE SCHOOL
Policy on School Parent/Guardian Involvement
School Year 2010-2011

1. Each school Ware Middle School, which receives Title I funds, shall by October 1st of each school year, send a notice to the parents of all students informing parents about:
 - a. the Title I Annual Meeting, of the time and place of such meeting, which shall be selected in a manner designed to encourage maximum attendance.
 - b. the school-wide Title I programs at Ware Middle School
 - c. establishing a Parent Advisory Council (P.A.C.)
 - d. that parents have the right to be involved in and consulted concerning the planning, developing and operation of Title I programs
 - e. involvement in other programs such as Family Literacy, Head Start Program and Early Childhood Programs.

2. At the Title I Annual Meeting, school officials shall:
 - a. explain the Title I program
 - b. describe the rights of parents and the obligations set forth in the Title I policy concerning parental involvement
 - c. explain the purpose of the meeting this for parents to decide initially what mechanisms they wish to propose to implement for parental involvement.
 - d. written copies of information about the Title I program including federal statute and regulations are on file for review.
 - e. state that a parent, selected by other parents will chair the remainder of the meeting or former PAC chairperson.

3. Parents shall be free to organize themselves in a manner of their own choosing for purposes of providing school officials with their consultation consistent with their constitutional rights of free speech, press, assembly, association, and petition, and provided that their activities do not substantially and materially disrupt the educational processes of the school.

4. Whatever form of internal organization parents choose shall assure that all parents of such children and provided regular opportunity for consultation, either directly with school officials and/or through regular communication with those parents who are selected by the parents to consult directly with school officials. The primary responsibility shall offer any reasonable assistance to help parents communicate with each other.

5. Parents and school officials will jointly agree on methods for school officials to consult with parents on all aspects of Title I planning, design, and implementation including all phases of:
 - a. the needs assessment
 - b. determination of program goals and objectives
 - c. determination of educational strategies
 - d. implementation of projects
 - e. information will be distributed in an effective manner to all eligible parents

6. School officials shall provide a full and timely response to any parent recommendations concerning the program(s) and, to the extent that such recommendations are rejected, shall explain the basis for their decision. If the recommendation was made in writing, the response shall be in writing.

7. School officials shall be prepared to offer, upon request, such support and resources as are needed for effective and full parent consultation and involvement, including, but not limited to:
 - a. reasonable access to meeting space, necessary materials, support staff
 - b. training concerning federal, state and local legal requirements for the program
 - c. how the program actually operates
 - d. the rights and responsibilities of parents

- e. how parents can work effectively with each other and with the school in developing and providing parent consultation and involvement.
 - f. a budget sufficient to fully fund the parent activities called for by this policy, a portion of which (to be determined through the consultation required by this policy) shall be provided directly to the parents and administered through the parent mechanisms established under this policy for parent-initiated activities.
8. In developing methods and policy guidelines for parent consultation, parents and school officials shall annually, through the mechanisms established by this policy, conduct, a thorough review of parent consultation to determine the causes of any barriers to full and effective parent involvement. This information shall then be used to review and revise the methods and policies for consultation in order to increase the effectiveness of parent consultation.
9. Meetings shall be held each year and shall be organized, with the assistance of school officials, by parents through the parent involvement mechanism established in the previous years. If for any reason parents are not available through this mechanism to organize the meetings, school officials shall do so.